



PERMIT STD  
U.S. Postage  
PAID  
Permit No. 119  
Langhorne, PA

## **Bucks County Community College**

### **Department of Public Safety Training & Certification**

Training Membership Program  
for CY 2020

**Bucks County Community College  
Bucks County Public Safety Training Center  
1760 S. Easton Road  
Doylestown, PA 18901**



**Bucks County Community College**  
Department of Public Safety Training and Certification

1760 South Easton Road  
Doylestown, PA 18901  
Ph: 215.340.8417  
Fax: 215.343.6794  
[www.bucks.edu/publicsafety](http://www.bucks.edu/publicsafety)

October 1, 2019

Dear Chief:

Bucks County Community College (Bucks) offers the following training membership programs to the municipal first responders of the Commonwealth of Pennsylvania. These programs are designed to address the various training needs, as well as, the volume of our customer base. We believe that the concept of offering training program memberships is the most acceptable format to our current business model. Our options address the training needs of the smaller organizations, as well as, the larger grant and specialized mission focused organizations.

In order to continue to take advantage of our training courses and the services we provide to our customers, please review the following training membership program options listed in this document (Pay by the Program, Bronze, Silver, and Gold). ***All organizations must select one of the training membership program options listed in this document to continue to receive training through our College.*** Organizations may change their option selection year to year in order to meet specific training needs.

Please review the information and select the option that best meets your organization's educational and fiscal needs. If you would like assistance in selecting a training option, feel free to contact any of our Field Directors. We hope to continue to serve your organization and the thousands of other organizations within the Commonwealth. We will continue to support our growth of services throughout the public safety community.

When you have selected the training option that best serves your organization, please complete the enclosed contract and return it to our Department of Public Safety Training and Certification. To better support your fiscal planning needs, we will maintain our program pricing for calendar year 2021.

If you have any questions, or need additional information, please contact your Regional Field Director. Their contact information and service areas are listed in the back of this document. Thank you for your support and understanding.

Sincerely,

Department of Public Safety Training and Certification



**Bucks County Community College**  
Department of Public Safety Training and Certification  
**Training Membership Program Breakdown**

1760 South Easton Road  
Doylestown, PA 18901  
Ph: 215.340.8417  
Fax: 215.343.6794  
[www.bucks.edu/publicsafety](http://www.bucks.edu/publicsafety)

**Training Membership Programs do not cover any credit classes  
at Bucks County Community College.**

**Option 1: “Pay by the Program”**

1. Per Program Fee Required: Payment must be received or committed ten (10) business days prior to the first day of class.
  - a. \$50.00 per course for courses less than 3 hours
  - b. \$25.00 per instructional hour per course for courses 3 hours and longer
2. Ten (10) student minimum is required for all training classes; certain training courses have a maximum/minimum student criteria.
3. This program does not include any free onsite certification testing.
4. Obtaining published manuals that are required or recommended for the program will be the responsibility of the student or their sponsoring emergency services organization.
  - a. See the textbook/manual list on our website [www.bucks.edu/publicsafety](http://www.bucks.edu/publicsafety)
5. The hosting organization is responsible for providing the required equipment, supplying all expendable items, and providing an acceptable site (both classroom and hands-on sessions) for all training sessions.

**Option 2: “Bronze Membership”**

1. Organization **Annual Membership Fee** required (\$1,200.00 per calendar year, per organization)
2. No additional registration fee for Bucks courses (this **does not** include Resident Catalog Classes).
3. Ten (10) student minimum is required for all training classes; certain training courses have a maximum/minimum student criteria to support learning objectives and safety.
4. Program includes:
  - a. One (1) Hazmat Awareness National Certification Test (minimum of 15 candidates; maximum 24 candidates) per program
  - b. All other certification testing will have an additional fee assessed
5. Maximum of two-hundred (200) hours of onsite non-certification training courses held at the hosting organization’s facility, per calendar year. Minimum and maximum enrollment parameters apply (see option 2, item 3).
6. Obtaining published manuals that are required or recommended for the program will be the responsibility of the student or their sponsoring emergency services organization.
  - a. See the textbook/manual list on our website [www.bucks.edu/publicsafety](http://www.bucks.edu/publicsafety)
7. The hosting organization is responsible for providing the required equipment, supplying all expendable items, and providing an acceptable site to support both classroom and hands-on sessions for all training programs. (*Note: All associated rental/use fees for off-site locations are the responsibility of the hosting agency.*)

**Option 3: “Silver Membership”**

1. Organization **Annual Membership Fee** Required (\$2,800.00 per calendar year, per organization)
2. No additional registration fee for Bucks Resident Courses.
3. Ten (10) student minimum is required for all training classes; certain training courses have a maximum/minimum student criteria.
4. One (1) onsite certification test per year (**does** include Firefighter I, Firefighter II, at an approved testing venue, **Doesn't** include HMT certification tests) plus one (1) onsite Hazmat Awareness certification test per year..
  - a. **NOTE:** Structural Collapse cannot be delivered in the field, unless a suitable site is available and approved through Bucks. Hazardous Materials Technician is not included in this package, if you wish to run this class and the testing contact your field director.



**Bucks County Community College**  
Department of Public Safety Training and Certification

1760 South Easton Road  
Doylestown, PA 18901  
Ph: 215.340.8417  
Fax: 215.343.6794  
[www.bucks.edu/publicsafety](http://www.bucks.edu/publicsafety)

5. Tuition free access to Bucks Regionally Sponsored (Resident Course) Firefighter I or Firefighter II certification challenge tests. (Enrollment is on a first come, first serve basis and is limited.)
6. Tuition free access to Bucks Resident Catalog Courses. Manuals, food, expendables, etc. are not included, additional charges may apply. (Enrollment is on a first come, first serve basis and is limited.)
7. Maximum of two-hundred (200) hours of onsite *non-certification training courses* held at the hosting organization's facility, per calendar year. Minimum and maximum enrollment parameters apply.
8. Obtaining published manuals that are required or recommended for the program will be the responsibility of the student or their sponsoring emergency services organization.
  - a. See the textbook/manual list on our website [www.bucks.edu/publicsafety](http://www.bucks.edu/publicsafety)
9. The hosting organization is responsible for providing the required equipment, supplying all expendable items, and providing an acceptable site to support both classroom and hands-on sessions for all training programs. (*Note: All associated rental/use fees for off-site locations are the responsibility of the hosting agency.*)
10. **The hosting organization must provide a current membership roster to Bucks.**

**Option 4: "Gold Membership"**

1. Organization **Annual Membership Fee** Required (\$4,000.00 per calendar year, per organization)
2. No additional registration fee for Bucks Resident Courses.
3. Ten (10) student minimum is required for all training classes; certain training courses have a maximum/minimum student criteria.
4. This Program Option includes:
  - a. Two (2) onsite certification tests per year (does include Firefighter I, Firefighter II. Doesn't include Hazardous Materials Technician certification tests)
  - b. One (1) onsite Hazmat Awareness certification test per year (minimum of 15 candidates required) per program
  - c. NOTE: Structural Collapse cannot be delivered in the field, unless a suitable site is available and approved through Bucks. Hazardous Materials Technician is not included in this package, if you wish to run this class and the testing please contact your field director.
5. Tuition free access to Bucks Regionally Sponsored (Resident Course) Firefighter I or Firefighter II certification challenge tests. (Enrollment is on a first come, first serve basis and is limited.)
  - a. **NOTE:** One of the two (2) certification tests may be a Firefighter I or Firefighter II certification test at a testing site approved through Bucks
6. Tuition free access to Bucks Resident Catalog Courses. Manuals, food, expendables, etc. are not included, additional charges may apply. (Enrollment is on a first come, first serve basis and is limited.)
7. Maximum of two-hundred (200) hours of onsite *non-certification training courses* held at the hosting organization's facility, per calendar year. Minimum and maximum enrollment parameters apply.
8. Obtaining published manuals that are required or recommended for the program will be the responsibility of the student or their sponsoring emergency services organization.
  - a. See the textbook/manual list on our website [www.bucks.edu/publicsafety](http://www.bucks.edu/publicsafety)
9. The hosting organization is responsible for providing the required equipment, supplying all expendable items, and providing an acceptable site (both classroom and hands-on sessions) for all training courses.
10. **The hosting organization must provide a current membership roster to Bucks.**



**Bucks County Community College**  
Department of Public Safety Training and Certification

1760 South Easton Road  
Doylestown, PA 18901  
Ph: 215.340.8417  
Fax: 215.343.6794  
[www.bucks.edu/publicsafety](http://www.bucks.edu/publicsafety)

## **Directions for Submitting your Membership Contract**

Once you have determined the appropriate option for your organization, you will need to fill out the "Training Membership Program Contract" located on the following page **Please ensure that you have a primary and secondary contact from your organization.** Both contacts must have the authority to sign and execute this contract. Both contacts must also have the ability to represent your organization, including but not limited to scheduling, membership/eligibility verification, and prerequisite training/certification records. Every attempt will be made to contact the primary contact first in all matters.

**A current roster of your membership must be submitted with your contract for the Silver and Gold levels. Contracts submitted without rosters will be returned.** If necessary, Bucks will contact your representative(s) to verify a member's status. Multiple programs of the same or different levels may be purchased; however, **all programs expire on December 31 of the current calendar year.**

Should you have any questions or need any assistance with the Training Membership Program, please contact your Regional Field Director.

**RANDY SANTONE, AST DIRECTOR, FIELD OPERATIONS WESTERN REGION**  
**CELL: 814 935 3686 EMAIL: [RANDY.SANTONE@BUCKS.EDU](mailto:RANDY.SANTONE@BUCKS.EDU)**

*(ADAMS, ALLEGHENY, ARMSTRONG, BEAVER, BEDFORD, BLAIR, BUTLER, CAMBRIA, CAMERON, CENTRE, CLARION, CLEARFIELD, CRAWFORD, CUMBERLAND, ELK, ERIE, FAYETTE, FOREST, FRANKLIN, FULTON, GREENE, HUNTINGDON, INDIANA, JEFFERSON, JUNIATA, LAWRENCE, MCKEAN, MERCER, MIFFLIN, PERRY, SOMERSET, VENANGO, WARREN, WASHINGTON, AND WESTMORELAND COUNTIES)*

**MATTHEW HATRAK, DIRECTOR, STATE FIELD OPERATIONS**  
**CELL: (610) 227 – 5467 EMAIL: [MATTHEW.HATRAK@BUCKS.EDU](mailto:MATTHEW.HATRAK@BUCKS.EDU)**

*(BRADFORD, CARBON, CLINTON, COLUMBIA, DAUPHIN, LEBANON, LACKAWANNA, LUZERNE, LYCOMING, MIFFLIN, MONTOUR, NORTHUMBERLAND, PIKE, POTTER, SCHUYLKILL, SNYDER, SULLIVAN, SUSQUEHANNA, TIOGA, UNION, WAYNE, AND WYOMING COUNTIES)*

**CHARLES "CHAS" MORITZ ASSISTANT DIRECTOR, FIELD OPERATIONS SOUTHEAST REGION**  
**CELL: (267) 718-0633 EMAIL: [CHARLES.MORITZ@BUCKS.EDU](mailto:CHARLES.MORITZ@BUCKS.EDU)**

*(BERKS, CHESTER, DELAWARE, LANCASTER, LEHIGH, MONROE, MONTGOMERY, NORTHAMPTON, PHILADELPHIA, AND YORK COUNTIES)*



**Bucks County Community College**  
Department of Public Safety Training and Certification

1760 South Easton Road  
Doylestown, PA 18901  
Ph: 215.340.8417  
Fax: 215.343.6794  
[www.bucks.edu/publicsafety](http://www.bucks.edu/publicsafety)

**Training Membership Program Contract 2020**

**Training Membership Program contracts are valid from January 1 through December 31, 2020.**

**Organization Information**

Name of Organization: \_\_\_\_\_

Organization Address: \_\_\_\_\_

\_\_\_\_\_

Organization County: \_\_\_\_\_

Telephone: (\_\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_\_) \_\_\_\_\_

**Primary Representative Contact Information**

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Day Phone: (\_\_\_\_\_) \_\_\_\_\_ Evening Phone: (\_\_\_\_\_) \_\_\_\_\_

Email Address: \_\_\_\_\_

**Secondary Representative Contact Information**

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Day Phone: (\_\_\_\_\_) \_\_\_\_\_ Evening Phone: (\_\_\_\_\_) \_\_\_\_\_

Email Address: \_\_\_\_\_

**Program Selection**

The above-indicated Public Safety Organization authorizes this contract with Bucks County Community College to enroll in the Training Membership Program option as indicated below:

- |                          |   |
|--------------------------|---|
| _____ Pay By The Program | Payment must be received 10 business days prior to the first day of class |
| _____ Bronze Membership  | \$1,200.00 per calendar year, per organization                            |
| _____ Silver Membership  | \$2,800.00 per calendar year, per organization                            |
| _____ Gold Membership    | \$4,000.00 per calendar year, per organization                            |

By signing below you agree to the terms and conditions set forth in the Training Membership Program for the option you selected.

Authorized Officer's Name: \_\_\_\_\_ Title: \_\_\_\_\_

Authorized Officer's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Payment should be made to Bucks County Community College**